

WRWSD Annual Meeting Minutes 4/19/2025

President Pete Levermore called the meeting to order at 7pm.

Roll call: Present: Armstrong, Feil, Kost, Levermore, Moore, Wales, Mgr. Wilkin

Absent: Harper was excused.

President Report (P. Levermore): President P. Levermore gave a special thank you to the efforts of our WRWSD staff and read the following:

Major Accomplishments of April 2024 – March 2025

Thanks to the work and dedication of the WRWSD plant manager and crew both at the plant and in the office in the last 12 months we have:

- Delivered a quality product and service (water and sewer) to the community and fixed various leaks and breaks throughout the year in a timely manner.
- Started PFAS ('forever chemical') testing per ODNR requirements.
- Got our new class 3 operator, plant manager Greg Wilson, on board.
- Dan Pike, our sewer supervisor, earned his class 1 water distribution license.
- Water tower was painted.
- Water monitoring device installed on the water tower.
- RFQ process for sewer expansion began.
- Consumer Confidence Report (CCR) completed.
- OSHA training tracking was improved.
- "Auditor of State Award" received from Ohio House of Representatives for timely, accurate, and comprehensive financial statements.
- Held a plant tour, open to the community, on Aug. 17, 2024.
- 15-year CIP program drafted up.
- Prioritized equipment purchasing needs.
- New boring machine was purchased.
- Tracking program for fire hydrant flushing was established.
- Provided advance notice of the need to increase sewer reserves for the upcoming sewer expansion project.
- Established a rough timeline for the sewer expansion project.
- Switched consultants for the sewer expansion project to one more familiar with newer possible technologies which might be of benefit to the community.

Oath of Office

Election Inspector Nan McHugh introduced re-elected Trustees Nan Wales and Sean Moore. She led them in the Oath of Office. All Trustees stood to renew their oath and commitment to the community. Nan thanked everyone for serving and volunteering their time for our community.

Executive session

- At 7:05pm, Wales made a motion and Moore seconded to enter into executive session to elect WRWSD Officers for 2025. A roll call vote was taken and the motion passed unanimously.
- At 7:10pm, Moore made a motion and Kost seconded to exit executive session. A roll call vote was taken and the motion passed unanimously.

WRWSD Officer Appointments: Election Inspector Nana McHugh announced the 2025 WRWSD Officers.

- President – Pete Levermore
- Vice President – Sean Moore
- Secretary – Nan Wales
- Treasurer – Vicki Feil
- Member at Large – Connie Armstrong

Adjournment

A motion to adjourn the meeting was made by Wales and seconded by Moore. A yea/nay vote was taken. All were in favor and the meeting was adjourned at 7:11pm.

Rhonda J. Maybriar, Assistant Recording Secretary